

Planning and Rights of Way Panel

Tuesday, 22nd June, 2021
at 2.00 pm

PLEASE NOTE TIME OF MEETING

Guildhall

This meeting is open to the public

Members

Councillor L Harris (Chair)
Councillor Prior (Vice-Chair)
Councillor Coombs
Councillor Magee
Councillor Windle

Contacts

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IMPORTANT INFORMATION AND MEETING PROTOCOL

PLEASE NOTE

This meeting is being held in the Guildhall out of necessity to comply with Covid social distancing requirements. As many people will know it is a large space and unfortunately the acoustics for live streaming are not ideal. Every effort will be taken to ensure that members of public can view the meeting online. However, given the necessary precautions set out to try and combat the spread of Covid it is acknowledged that the sound quality may need to be compromised in order for online viewers to follow the meeting; we apologise if this causes any difficulties.

A recording of the meeting will be uploaded to the web after the meeting. Officers will continue to refine the streaming arrangements

Monday, 14 June 2021

Service Director, Legal & Governance

Agenda Annex

COVID – 19 MEETING PROTOCOL – COUNCIL CHAMBER

GENERAL POINTS FOR ALL IN ATTENDANCE

- All attendees are expected to undertake the free Covid-19 lateral flow test within 24 hours prior to attendance at any meetings available from <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>
- If you are experiencing COVID-19 symptoms, have tested positive for COVID-19, or are self-isolating you must not attend the meeting.
- Please consider in advance how you will safely travel to and from the meeting. Public transport should be avoided if possible, with walking or cycling recommended where possible
- NHS Test and Trace QR code and a self-registration facility will be available for attendees.
- Hand Sanitising points will be available on entry and exit to the venue.
- Face coverings must be worn (unless an exemption applies)
- Identified seating plan will be available at the venue observing social distancing requirements.
- You will be responsible for your own refreshments while in attendance at the meeting.
- There should be no unnecessary movement around the meeting room.
- There should be no sharing of stationery, documents or other equipment.

COUNCILLORS AND OFFICERS

- All Councillors and Officers attending the meeting are strongly encouraged to take a staggered approach to arrival/departure and avoid any socialising and mixing before or after the meeting.
- A seating plan will ensure safe social distancing and seating will be labelled accordingly.
- Face coverings must be worn whilst moving to and from seating. Face coverings may be removed whilst seated.
- Microphones in the Council Chamber are free standing, there is no requirement for these to be shared or passed around.

PUBLIC/MEDIA ATTENDANCE

- Public and Media attendees are encouraged to please provide some advance notice of their intention to attend the meeting by contacting democratic.services@southampton.gov.uk or by telephoning 023 8083 2390 as we may need to review the venue to ensure we can facilitate a covid-safe meeting.
- There will be clearly defined seating areas for members of the public and media.
- Face coverings must be worn if within 2m of someone.
- Members of the public/media wishing to attend the council chamber for particular agenda items will be escorted in and out of the council chamber by a member of council staff.

It is important to note that although the impact of the COVID-19 testing and vaccination programmes has been positive, the 'Hands Face Space Fresh Air' message is still crucial. People who have been vaccinated and/or tested negative for COVID-19 must still apply COVID-safe measures such as social distancing, good hand hygiene and wearing of face coverings where required.

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